

Federal Acquisition Regulation

53.301-1405

53.301-1405 Preaward Survey of Prospective Contractor—Production.

PREAWARD SURVEY OF PROSPECTIVE CONTRACTOR PRODUCTION	SERIAL NO. (For surveying activity use)	FORM APPROVED OMB NO. 9000-0011
	PROSPECTIVE CONTRACTOR	

Public reporting burden for this collection of information is estimated to average 24 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (VRS), Office of Federal Acquisition and Regulatory Policy, GSA, Washington, D.C. 20405; and to the Office of Management and Budget, Paperwork Reduction Project (9000-0011), Washington, D.C. 20503.

SECTION I - RECOMMENDATION

1. RECOMMENDED

☐ COMPLETE AWARD

☐ b. PARTIAL AWARD (Quantity: _____)

☐ c. NO AWARD

2. NARRATIVE (Cite those sections of this report which substantiate the recommendations. List any other backup information in this space or on attached sheet if necessary. Identify any formal systems reviews and state results.)

IF CONTINUATION SHEETS ATTACHED - MARK HERE <input type="checkbox"/>			
3. SURVEY MADE BY	a. SIGNATURE AND OFFICE (include typed or printed name)	b. TELEPHONE NO. (include area code)	c. DATE SIGNED
4. SURVEY REVIEWING OFFICIAL	a. SIGNATURE AND OFFICE (include typed or printed name)	b. TELEPHONE NO. (include area code)	c. DATE REVIEWED

AUTHORIZED FOR LOCAL REPRODUCTION EXPIRATION DATE: 9-30-91 1405-103 STANDARD FORM 1405 (REV. 9-88)
Previous edition is usable. Prescribed by GSA - FAR (48 CFR) 53.209-1(c)

SECTION II - PLANT FACILITIES									
1. SIZE OF TRACT			4. DESCRIPTION AND TYPE OF BUILDING(S)						
2. SQUARE FEET UNDER ROOF			<input type="checkbox"/> OWNED <input type="checkbox"/> LEASED (Give expiration date)						
3. NO. OF BUILDINGS			6. MISCELLANEOUS PLANT OBSERVATIONS						
5. SPACE									
TYPE		SQUARE FEET	ADE- QUATE	INADE- QUATE	(Explain any items marked "NO" on an attached sheet.)			YES	NO
MANUFACTURING	a. TOTAL MANUFACTURING SPACE				a. GOOD HOUSEKEEPING MAINTAINED				
	b. SPACE AVAILABLE FOR OFFERED ITEM				b. POWER AND FUEL SUPPLY ADEQUATE TO MEET PRODUCTION REQUIREMENTS				
STORAGE	c. TOTAL STORAGE SPACE				c. ALTERNATE POWER AND FUEL SOURCE AVAILABLE				
	d. FOR INSPECTION LOTS				d. ADEQUATE MATERIAL HANDLING EQUIPMENT AVAILABLE				
	e. FOR SHIPPING QUANTITIES				e. TRANSPORTATION FACILITIES AVAILABLE FOR SHIPPING PRODUCT				
	f. SPACE AVAILABLE FOR OFFERED ITEM				f. _____ g. _____ h. _____ OTHER (Specify) _____				
	g. AMOUNT OF STORAGE THAT CAN BE CONVERTED FOR MANUFACTURING, IF REQUIRED								
SECTION III - PRODUCTION EQUIPMENT									
LIST MAJOR EQUIPMENT REQUIRED (Include GFP and annotate it as such)		QUANTITY REQUIRED FOR PROPOSED CONTRACT	TOTAL QTY. REQD. DURING LIFE OF PROPOSED CONTRACT	QUANTITY ON HAND	CONDI- TION (a)	QUANTITY SHORT* (Col. (c) minus (d)) (f)	SOURCE, IF NOT ON HAND (g)	VERIFIED DELIVERY DATE (h)	
1.					G F P				
2.									
3.									

* Coordinate shortage information for financial implications.

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SECTION IV - MATERIALS, PURCHASED PARTS AND SUBCONTRACTS		
1. PARTS/MATERIALS/SUBCONTRACTS WITH LONGEST LEAD TIME OR CRUCIAL ITEMS		
DESCRIPTION (a)	SOURCE (b)	VERIFIED DELIVERY DATE TO MEET PROD. (c)

2. DESCRIBE THE MATERIAL CONTROL SYSTEM, INDICATING WHETHER IT IS CURRENTLY OPERATIONAL, AND EVALUATE ITS ABILITY TO MEET THE NEEDS OF THE PROPOSED ACQUISITION.

SECTION V - PERSONNEL					
1. NUMBER AND SOURCE OF EMPLOYEES					2. SHIFTS ON WHICH WORK IS TO BE PERFORMED
TYPE OF EMPLOYEES	NO. ON BOARD	ADD. NO. REQUIRED	AVAIL.		SOURCE
			YES	NO	
a. Skilled Production					<input type="checkbox"/> FIRST <input type="checkbox"/> SECOND <input type="checkbox"/> THIRD 3. UNION AFFILIATION AGREEMENT EXPIRATION DATE ► 4. RELATIONSHIP WITH LABOR INDICATES PROBLEMS AFFECTING TIMELY PERFORMANCE OF PROPOSED CONTRACT (if "Yes," explain on attached sheet) <input type="checkbox"/> YES <input type="checkbox"/> NO
b. Unskilled Production					
c. Engineering					
d. Administrative					
e. TOT. (Lines a thru d)					

SECTION VI - DELIVERY PERFORMANCE RECORD

SECTION VII - RELATED PREVIOUS PRODUCTION (Government)						
PAST YEAR PRODUCTION		GOVERNMENT CONTRACT NUMBER 1/	PERFORMANCE		QUANTITY (f)	DOLLAR VALUE (5000) (g)
ITEM NOMENCLATURE (a)	NATIONAL STOCK NO. (NSN) (b)		ON SCHED. (d)	DELIN- QUENT (e)		

1/ Identify identical items by an asterisk (*) after the Government contract number.

SECTION VIII - CURRENT PRODUCTION												
(Government and civilian concurrent production schedule using same equipment and/or personnel as offered item.)												
ITEM(S) (Include Government Contract No., if applicable. Identify unsatisfactory performance with asterisk (*).)		MONTHLY SCHEDULE OF CONCURRENT DELIVERIES (Quantity)										
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	BAL.
1.	BEING PRODUCED											
2.	PENDING AWARD											

SECTION IX - ORGANIZATION AND MANAGEMENT DATA

Provide the following information in SECTION I NARRATIVE:

- Describe the relationship between management, production, and inspection. Attach an organizational chart, if available.
- Describe the prospective contractor's production control system. State whether or not it is operational.
- Evaluate the prospective contractor's production control system in terms of (a) historical effectiveness, (b) the proposed contract, and (c) total production during performance of the proposed contract.
- Comment on or evaluate other areas unique to this survey (include all special requests by the contracting office and any other information pertinent to the proposed contract or item classification).